

**Minutes of Ordinary Meeting of Bearley Parish Council held in Bearley Village Hall at 7.00pm
Monday 15 July 2024**

Present: Councillor Richard Le Page (Chairman), Councillor Nick Edden, Councillor Ray Greening, Councillor Marion Mitchell, District Councillor Ian Shenton.
Apologies: County Councillor Penny-Anne O'Donnell
Parish Clerk: Karen Mason
Public: 7 members of the public for all of the meeting.

1. Chairman's notice regarding the recording and filming of the meeting

The Chairman's notice regarding the recording and filming of meetings was read out.

2. Public Conduct during Parish Council Meetings

The Chairman's notice regarding public conduct was read out.

3. Record of members present

Noted.

4. Apologies and acceptance of reasons for absence

Received for County Councillor Penny-Anne O'Donnell..

5. Declaration of Interest (existence and nature) on Items on the agenda

Councillor R Le Page declared an interest for item 18, Bearley Village Hall.

6. Public Forum

Two residents from Oaktree Close attended and wish to raise the issue in respect of the odour from the drains. The members of the public spoke of the history to the issue and how it has become prevalent since the building of Gwens Grove. The smell is having a big impact on their quality of life and wishes for the Parish Council to support.

It was suggested by the Chairman, and agreed that the Parish Council will act as a facilitator in bringing together all parties to a meeting to discuss, investigate and review the problem. The Clerk to coordinate Seven Trent, Warwickshire Rural Housing, Orbit Housing, Stratford District Council ward Councillor and the Parish Council and to report back at the next meeting.

A resident attended to raise the issue of overgrown vegetation on the sign for Ash Lane, at the junction with Snitterfield Road. The chairman requested the Parish Council write to the owners of the property adjacent and ask for this to be tendered to. Concerns were also raised over the ongoing parking situation in Ash Lane and how it has become more challenging. They wish to bring to the attention of the Parish Council.

A resident made a request to see if the Parish Council can look into a directional sign off the A3400 for Bearley Village Hall. Councillor Ian Shenton to raise with Councillor Penny-Anne O'Donnell and report back to the Clerk.

7. To approve the Minutes of the Annual Meeting held on 20 May 2024

The minutes of the Annual Meeting held on 20 May 2024 were taken as read, confirmed and signed by the Chairman. Resolved.

8. Matters Arising

The clerk provided an update on a number of matters arising that are covered under respective agenda items in the meetings agenda.

9. County and District Council Liaison

Stratford District Councillor Shenton provided an update and the key points were:-
 Stratford District Council are undertaking a peer review for their planning department.
 The WRFS has concluded its Fire Station review and there is a revised operating model to be implemented.
 Golder Cross planning enforcement – Legal review being undertaken by Warwickshire highways.

Scrapyard planning – Councillor Shenton noted that Warwickshire County Council Highways had withdrawn their previous objection. Councillor Shenton reported that he was looking into this further. The Chairman expressed his disappointment from the Parish Councils perspective.

The district councillor's full report can be found here [District Councillor Update for Bearley July 2024 – Bearley Village](#)

Warwickshire County Councillor Penny-Anne O'Donnell provided an update report via email due to her absence. A copy of the County Councillors report can be found here [County Councillor Update for Bearley July 2024 – Bearley Village](#)

10. Bearley Community Speedwatch

Councillor Greening provided an update.

Latest figures demonstrate that when BCSW are in operation, speeds are indeed reducing. Warwickshire Police are happy with progress in Bearley and the support offered by the Speedwatch group and the Parish Council. There are currently 10 active members.

11. To receive an update on Flood Prevention Measures.

Councillor Greening noted that the owners of the culvert on Snitterfield Road have now exposed the pipework and a report has been sent to Highways. Highways have scheduled clearance for September.

The Chairman noted that national Grid were yet to clear the debris away after the tree work on Snitterfield Road. The Chairman and Clerk to progress.

12. Friends of Bearley Park (FoBP)

Councillor Greening tabled an update on Bearley Park.

The brambles have now been cleared and the perimeter is looking much tidier.

The Zip Wore platform has been quoted and agreed, Councillor Greening to pursue this week.

After a meeting with Friends of Bearley Park, they reported that their Community bank account with HSBC has been closed and the remaining funds of £450.03 have been transferred to the Parish Council for ring fencing for park expenditure in agreement with FOBP. It was requested that funds be considered for match funding of a replacement rocket. The Clerk to follow up.

The lottery bid for the climbing wall is still yet to reach a decision.

It was noted that the parish Council should ensure that the pavement adjacent to 16 Grange Road development should be made good.

13. Policies for review 2024

The Chairman proposed to adopt the revised Financial Regulations v2 2024, Councillor Greening seconded. Resolved. Clerk to progress.

14. Parish Clerk recruitment and selection process.

The Chairman reported that all documentation is ready to go to advert, with the aim to interview late August for appointment in September. The timeline and process was shared with councillors and the Chairman proposed that the dates are agreed, Councillor Mitchell seconded. Resolved. Clerk to action.

15. Parish Council Action Plan

The Chairman proposed that due to the current workload for the Clerk, that this is moved to September's meeting. Resolved.

16. Housing Needs Survey

Sarah Brooke-Taylor from Warwickshire Rural Housing attended to update the Parish Council on the opportunity to have support from Warwickshire Rural Community Council (WRCC) to undertake an up to date Housing Needs Survey for Bearley.

It was noted that the last survey was conducted in 2017 and so there is no current data in place for Bearley so now is a good time. There is an opportunity for the parish Council to carry out a survey which would be parish wide, and at no cost. The only requirements for the parish Council is to deliver the letters/survey to all households. The survey is standardised and questions designed by DEFRA.

The Chairman proposed that Bearley should progress this item in the Autumn. Seconded by Councillor Edden, Councillor Greening. Resolved.

17. Streetlighting

The Chairman and clerk provided an overview and update on streetlighting. Eon appointed to undertake the conversion works. Work is progressing with national Grid (western power) on the certification that is in place for Bearley.

18. Village Hall Report

18.1 Grass Cutting.

The Chairman propose that the parish Council continue to operate the playing fields grass cutting via Fairways (Stratford colts) at a cost of £1500.00. Seconded by Councillor Greening. Resolved.

There have been 18 stalls booked in for the craft fayre in December generating a good amount of income. Bookings remain consistent.

19. Finance

19.1 Banking KM regular item – nothing to report.

19.2 To note payments made since last meeting

19.3 To note payments received since last meeting

19.4 To note income/expenditure year to date

19.5 To approve invoices received for payment; Staffing related costs £489.66, SSE £289.49, HSBC £8.00, T Fox May £624.76, T Fox June £624.76

20. Planning Matters

20.1 Review of Schedule July 2024. The schedule was noted.

Application Number	Application Details	Comments required by	BPC Comment	SDC Comment
21/00973/OUT	Countrywide Bearley Mill Snitterfield Road Bearley. Outline Planning Application. Following the demolition of all existing structures a hybrid planning application comprising a full application for the redevelopment of the western part of the site for employment units for light industrial (Class E(g)) and storage (Class B8) purposes and other associated works; along with an outline application with all matters reserved except for access for residential housing development for up to 32 units to the eastern side of the site.	21/05/2021	Supports the application (in principle)	02.02.23 Outline Planning permission granted. Full details including conditions available on portal.
	Amendments resubmitted for consultation 21.05.22	01/06/2022 21.05.22		
23/02102/FUL	Scrap Yard Birmingham Road Bearley Warwickshire B95 6DR	01.09.2023	Object.	Pending consideration (outstanding)
	Amendments resubmitted for consultation	16.05.2024		

				Maintain Objection based on previous comments.
24/00070/FUL	Darwin Escapes Hawkswood Farm Gospel Oak Lane Pathlow Stratford-upon-Avon CV37 0JA. Change of use of part of museum building to 11no. units of holiday accommodation (Class C1 Use) and associated development, inclusive of alterations to elevations and introduction of solar paneling	06.03.2023	No representation.	Pending consideration
23/03262/COUQ	Agricultural Building Land Off A3400 Birmingham Road/Ash Lane A3400 North Of Pathlow. Change of use of agricultural building and land within its curtilage to two No. dwelling houses and for associated building operations.	24.01.2024	Prior Approval Refused in advance of PC comment being registered.	Prior Approval Refused
23/03266/COUQ	College Farm, Birmingham Road, Bearley. Application for prior approval for the proposed change of use of an agricultural building to five dwelling houses	11.01.2024 (note: extension to 16.01.2024)	No objection	Change of Use PA granted. 25.01.2024
24/00575/FUL	College Farm, Birmingham Road, Bearley. Demolition of agricultural buildings, erection of four dwelling houses and garages, construction of new vehicular access, closure of existing vehicular access and associated development.	03/05/2024	No Objection	Pending consideration

The Chairman requested support from district Councillor Ian Shenton in respect of the overdue payments owed to the Parish Council for Cil funding. Clerk to follow up.

21. Correspondence and Communications Report

- 21.1 Telegraph Pole off Bearley Green – The Clerk updated that this was a communications pole and planning permission is not required.
- 21.2 Bearley Beacon – The Clerk to follow up with editor Karen Barguss, specifically in respect of incorporating Housing Needs Survey in the next edition.
- 21.3 Trees off Bearley Green – The Chairman reported that correspondence had been received from residents adjacent to Bearley Green wishing for the Parish Council to review two overhanging trees. It was agreed that quotes would be sourced and tabled at September's meeting for consideration.
- 21.4 Drains around Grange Road – correspondence received was discussed under item 6.

22. Date of next meeting

16 September 2024 7pm.

The Chairman closed the meeting at 08.55pm

Signed:

Date: